

**UNDERGRADUATE RESEARCH FACULTY MENTORING AGREEMENT
MCD BIO 196A/B, MCDB 180A/B**

MCDB Research Course: 196A/B 198A/B/C*
Quarters Enrolled: Fall Winter Spring Year:

Name of MCDB Major (student):

Student UID:

Student's email address:

Faculty Research Sponsor Name:

Department:

Faculty email address & phone:

Name of Student's Direct Research Supervisor:

(if other than Instructor of Record)

Responsibilities of the Student:

- Develop and execute a research proposal according to MCDB guidelines (as stated on the MCDB website). <https://www.mcdb.ucla.edu/undergraduate/undergraduate-research/mcdb-196a-and-196b/proposal-guidelines>
- Spend a minimum of 12-15 hours per week working in the lab while enrolled in 196A/B (for MCDB 198 Honors projects, which should be more demanding, a maximum of 22 hours per week is also requested).
- Set up a meeting with your faculty research mentor to discuss and prepare for your research presentation each quarter of MCDB 180A and 180B.
- Ask your faculty mentor to review your written progress report previous to submitting it to your 180A/B instructor. (Specific guidelines for this paper will be included in the 180A/B syllabus.)

Responsibilities of the Faculty Research Sponsor (Instructor of Record):

- Discuss research proposal development with student, and approve final written proposal.
- Provide supervision for student, either directly or through experienced lab member.
- Direct student's supervisor, if other than Faculty Research Sponsor.
- Meet with student to review his/her research presentation which will be presented each quarter in the MCDB 180A and 180B seminars.
- Read students written progress report at the end of each quarter.
- Submit MCDB 196A and 196B grades electronically within specific time window established by UCLA Registrar.

Signature of Faculty Research Sponsor (Instructor of Record for MCDB course)

Date: _____

*Fourth year students may enroll in departmental honors research (198A/B or 198B/C) while completing the 180A and 180B.