

**UNDERGRADUATE RESEARCH AGREEMENT WITH
THE DEPARTMENT OF MOLECULAR, CELL & DEVELOPMENTAL BIOLOGY**

MCDB Research Course: 199 199A-D 198A-D

Quarter Enrolled: Fall Winter Spring Year:

Name of MCDB Major (student):

Student UID:

Student's email address:

Faculty Research Sponsor Name:

Department:

Faculty email address & phone:

Name of Student's Direct Research Supervisor:

(if other than Instructor of Record)

Responsibilities of the Student:

- Develop and execute a proposal for molecular- or cellular-level research according to MCDB guidelines (as stated on the MCDB website).
- Develop a research timeline along with your mentor for each quarter of the project, to be attached and turned-in with your initial proposal.
- Spend a minimum of 12-15 hours per week working in the lab throughout the quarter (for MCDB 198 Honors projects, which should be more demanding, a maximum of 22 hours per week is also requested).
- Each quarter, prepare an 8th week draft and a 10th week final paper and submit as instructed on the MCDB website ("Drafts, Reports & Grading")

Responsibilities of the Faculty Research Sponsor (Instructor of Record):

- Discuss research proposal development with student, and review student's research timeline that will be turned-in with the initial proposal.
- Provide supervision for student, either directly or through experienced lab member.
- Direct student's supervisor, if other than Faculty Research Sponsor.
- Read and approve student's 8th week draft and final, revised paper each quarter.
- Submit grades electronically within specific time window established by UCLA Registrar*

Signature of Faculty Research Sponsor (Instructor of Record for MCDB course)

Date: _____

*If you have not previously submitted UCLA grades electronically, please see the help guide available at: <http://www.registrar.ucla.edu/facultystaff/>